



Abacus Removals

Tel: 01453 759268

your life in our vans!



Abacus Removals – Quotation Form

In order to assist us with preparing a quotation for your removal, please complete this form as accurately as possible. List the contents of each room, stating if any furniture, e.g. beds, wardrobes etc. need to be dismantled and re-assembled, plus any other information regarding the number of storeys, awkward staircases, banisters and handrails to be removed etc. Please don't forget the loft and/or eaves space, likewise the garage, sheds and general garden furniture, pots, tubs and plants, outside toys, climbing frames, swings and so on.... please give accurate number and approximate size of pots, tubs, plants and trees as they can take up a great deal of floorspace in a van. On local moves, where possible, we put outside furniture and plants on a separate van.

Also, please give details of how close we can get a van to the door of both existing and new property. Generally, the van will be between 6 and 10m in length and 2.5m wide, with 3.5m headroom needed.

Packing of effects is not covered in this form. Please see below for more details. Also, please advise if you need boxes and packing materials.

Contact Name

Address

Town/City

County

Postcode

Telephone

Fax

E-Mail

When do you want to move?

Where are you moving to?

Where did you hear of us?

Bedroom 1

Bedroom 2

Bedroom 3

Bedroom 4



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Kitchen

Lounge

Dining Room

Study

Hall/Landings

Garage

Garden

Anything Else

Please return the completed form (Pages 1-2) to the address below. We would be most grateful if you would add any further details you feel might be relevant to your move in the box below. Please also advise us of any problems with access for vans and workers such as narrow lanes or gateways, steps or steep paths, overhanging trees or cables etc. We will prepare your quotation immediately.



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Packing

Love it or hate it, the packing has to be done. One of the most important factors on move day is how well wrapped up, boxed and bagged up you are. There are basically three options:-

- a - You do it all
- b - We do it all
- c - A mix of a. and b.

In Greater Detail ...

- a. We can supply boxes and wrapping paper, plus bubble wrap at a nominal rate. This is a good opportunity to have a thorough clear out, to discard and re-cycle any unwanted items. Boxes are delivered on exchange of contracts and confirmation of the removal date. We will collect them again about a fortnight after the move. Providing basic packing instructions are followed, your belongings will still be covered by our Goods in Transit Liability Cover.
- b. We give you a quote for packing everything. Usually people like to pack some of their own personal effects, office contents and so on - sometimes there are areas which are not well enough defined for us to pack e.g. loft, shed, garage, eaves etc. - this leads on to...
- c. You do some, we do some. We can quote for packing specific areas or categories - kitchen, glass and china, all breakables, books and so on, and you can do the rest, OR we provide boxes etc. as above, you pack as much as you can, and then we do what's left at an hourly rate of £25.00 per hour, plus VAT. Many people choose this hourly rate option; it's really a safety net just in case you run out of time, energy or inclination! As before, Goods in Transit Liability Cover applies.

How to store your entire life's possessions - and live to tell the tale.

Putting some, or all, of your furniture and effects into storage can be a daunting prospect - particularly if you have not had to do this before. Most people do not choose to store things - it is usually due to circumstances beyond their control. However, moving house via storage can relieve some of the pressures of buying, selling and moving all on the same day.

To help avoid any problems whilst you are in store, ***please do NOT pack for storage any of the following:***

- Personal paperwork, e.g. passports, car documents, anything relating to the purchase of your next house(!), diaries, insurance and medical documents etc.
- Clothes - assume you will be in store for 2-3 times longer than planned!
- Fresh food.
- Plants - outside tubs and pots should be completely emptied and cleaned.
- Firearms of any description.
- Explosives/Inflammables - Calor gas, petrol in mowers / strimmers / outboards, old paint, creosote, paraffin, oil etc.
- Woodworm or infestations of any kind!

Also - please ensure fridges and freezers are emptied, defrosted and cleaned.

Do not hesitate to **phone us** on **01453 759268** if there is anything else you are unsure of storing.



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How to be a Happy Packer!

Tape bottom of box!

Put heavy things in small boxes, e.g.- books/records/magazines etc. Use larger boxes for lighter effects/general purpose.

Tape tops of boxes (when full !), and label clearly as to contents and destination e.g. lounge / kitchen / bedroom 1/2/3 etc., at new home. Label fragile boxes - "FRAGILE".

Put bedding and "softies" in black binliners.

Leave chest drawers full.(Not divan drawers, which need to be empty). If pictures are too large to box, we can deal with them individually on removal day.

If you find you need assistance with packing, please contact us 3 - 4 days in advance of move - we can part pack for you at an hourly rate. Leave hanging clothes on rails - we bring travelling garment boxes on move day. When it is all over, and you are unpacking, cut the tape with a knife and fold boxes flat. When all boxes are empty, telephone us to arrange collection.

PLEASE DON'T PACK THE KETTLE AND TEA MAKING THINGS!!

and most important of all

DON'T PANIC - DON'T FRET - DON'T WORRY

We are only a 'phone call away.

Good Luck,
We hope to be in contact soon,

Bill & Sarah Thorne.

NOTE

You may find it useful to print this form out twice and use one as your packing list, and checklist when you arrive.

Abacus Removals, Court Cottage, Court Road, Frocester, Gloucestershire. GL10 3TN. Tel: 01453 759268